



S. Sahoo & Co.

Chartered Accountants

Auditors' Report

To
The Board of Trustees
CAP FOUNDATION

Report on the Financial Statements

We have audited the accompanying financial statements of CAP FOUNDATION (AAATC5728R), which comprises the Balance Sheet as at 31st March 2018, Income & Expenditure Account, Receipt and Payment Account for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance of the Organization in accordance with the accounting principles generally accepted in India. This responsibility also includes the maintenance of adequate accounting records in accordance with the provision of the laws for the time being in force, for safeguarding of the assets of the organization and for preventing and detecting the frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of internal controls, that were operating electively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We have taken into account the provisions of the laws for the time being in force, the accounting and auditing standards and matters which are required to be included in the audit report.

We conducted our audit in accordance with the Standards on Auditing prescribed by the ICAI. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal financial control relevant to the organization's preparation of the financial statements that give true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by organization's management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

Opinion

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements, give the information required by the applicable laws in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India;

- a) In the case of the Balance Sheet, of the state of affairs of the "CAP FOUNDATION" as at March 31st, 2018;
- b) In the case of Income & Expenditure Accounts, result of operation for the year ended on that date;

For S. Sahoo & Co
Chartered Accountants
FR NO.: 322952E



CA. Subhajit Sahoo, FCA, LLB
Partner
M. No: - 057426

Place: New Delhi
Date: 04.07.2018

CAP FOUNDATION

101, Gowri Shankar Residency 53&54, Kamalapuri Colony
Phase-III, Hyderabad-500073

BALANCE SHEET AS AT 31ST,MARCH,2018

		AMOUNT IN INR	
	SCHEDULE	F.Y.2017-18	F.Y.2016-17
SOURCES OF FUND			
I.FUND BALANCES:			
a.General Fund	[01]	167,391,925	111,279,343
b.Corpus Fund		1,001	1,001
c.Asset Fund	[02]	36,656,257	45,071,719
		204,049,184	156,352,063
II.LOAN FUNDS:			
a.Secured Loans		-	-
b.Unsecured Loans		-	-
		-	-
TOTAL Rs.	[I + II]	204,049,184	156,352,063
APPLICATION OF FUND			
I.FIXED ASSETS			
Gross Block	[03]	83,358,318	88,861,682
Less: Accumulated Depreciation		46,702,061	43,789,963
Net Block		36,656,257	45,071,719
II.INVESTMENTS			
	[04]	124,509,863	55,392,550
III.CURRENT ASSETS, LOANS & ADVANCES:			
a.Loans & Advances	[05]	20,713,982	12,015,810
b.Other Current assets	[06]	137,932,783	167,814,915
c.Cash & Bank Balance	[07]	217,518,382	119,058,727
	A	376,165,147	298,889,452
Less:CURRENT LIABILITIES & PROVISIONS:			
a.Other Current Liabilities	[08]	116,181,970	141,674,627
b.Unspent Grant Balance	[09]	217,100,113	101,327,031
	B	333,282,083	243,001,658
NET CURRENT ASSETS	[A - B]	42,883,064	55,887,794
TOTAL Rs.	[I+II+III]	204,049,184	156,352,063
Significant Accounting Policies and Notes to Accounts			
	[25]		

The schedules referred to above form an
Integral part of the Balance Sheet.

For & on behalf of :
S.SAHOO & CO.
Chartered Accountants

[CA.Subhjit Sahoo, FCA,LLB]
Partner
M No. 057426
FR No. - 322952E



For & on behalf of :
CAP FOUNDATION

[Dr. Nalini Gangadharan]
Chairperson

Place : New Delhi
Date : 04.07.2018

CAP FOUNDATION

101, Gowri Shankar Residency 53&54, Kamalapuri Colony
Phase-III, Hyderabad-500073

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31/03/2018			
		AMOUNT IN INR	
	SCHEDULE	F.Y.2017-18	F.Y.2016-17
<u>I. INCOME</u>			
Grants	[10]	179,248,513	262,053,238
Contribution Towards CSR Activities	[11]	-	988,130
Other Contribution	[12]	29,000	292,100
Interest Income	[13]	14,308,000	12,666,830
Donation		5,500,000	1,280,000
Other Income	[14]	53,870,803	43,877,102
TOTAL Rs.		252,956,316	321,157,399
<u>II. EXPENDITURE</u>			
Programme Related Expenses : -			
Employability Skill Training Programme	[15]	175,344,514	244,789,246
Vocational Training Expenses		66,464	712,141
Other Programme Expenses	[16]	11,398,970	23,854,742
Corporate CSR Program Expenses		-	3,120,327
Office & Administrative Expenses		9,290,944	4,998,101
Assets Written Off (Including Grant Receivable)		742,841	1,327,535
Depreciation	[03]	4,999,480	9,222,351
Less: Depreciation transferred to Asset Fund	[03]	4,999,480	9,222,351
TOTAL Rs.		196,843,733	278,802,091
III.EXCESS OF INCOME OVER EXPENDITURE	[I - II]	56,112,583	42,355,308
IV.EXCESS OF INCOME OVER EXPENDITURE TRANSFERRED TO GENERAL FUND		56,112,583	42,355,308
Significant Accounting Policies and Notes to Accounts	[25]		

The schedules referred to above form an
Integral part of the Income & Expenditure Account.

For & on behalf of :
S.SAHOO & CO.
Chartered Accountants

[CA.Subhjit Sahoo, FCA,LLB]
Partner
M No. 057426
FR No. - 322952E



For & on behalf of :
CAP FOUNDATION

[Dr. Nalini Gangadharan]
Chairperson



Place : New Delhi
Date : 04.07.2018

CAP FOUNDATION

101, Gowri Shankar Residency 53&54, Kamalapuri Colony
Phase-III, Hyderabad-500073

RECEIPTS & PAYMENT ACCOUNT FOR THE YEAR ENDED 31/03/2018

		AMOUNT IN INR	
	SCHEDULE	F.Y.2017-18	F.Y.2016-17
RECEIPTS			
Opening Balance			
Cash in Hand		25,797	324,950
Cash at Bank		119,032,930	185,789,851
Fixed Deposits With Bank		55,392,550	53,847,710
TDS Receivable		5,255,585	11,658,749
		<u>179,706,862</u>	<u>251,621,260</u>
Grant in Aid Received	[17]	327,837,445	89,120,854
Other Contribution	[18]	29,000	292,100
Interest Income	[19]	14,137,494	10,838,533
Donation		5,500,000	1,280,000
Other Receipts	[20]	53,608,436	43,048,176
		<u>401,112,375</u>	<u>144,579,663</u>
Loans & advances	[21]	2,472,708	18,468,250
TOTAL Rs.		583,291,944	414,669,173
PAYMENT			
Employability Skill Training Programme	[22]	197,621,409	200,038,247
Vocational Training Expenses		-	712,141
Other Programme Expenses	[23]	11,398,970	26,609,972
Office & Administrative Expenses		12,550,360	781,174
Loans & Advances Paid	[24]	11,170,880	1,650,830
Non Recurring Expenses		-	5,169,948
		<u>232,741,619</u>	<u>234,962,311</u>
Cash & Bank Balance c/d			
Cash in Hand		28,362	25,797
Cash at Bank		217,490,020	119,032,930
Fixed Deposits with Banks		124,509,863	55,392,550
TDS Receivable		8,522,081	5,255,585
		<u>350,550,326</u>	<u>179,706,862</u>
TOTAL Rs.		583,291,944	414,669,173

Significant Accounting Policies and Notes to Accounts [25]

The schedules referred to above form an
Integral part of the Receipts & Payment Account.

For & on behalf of :
S.SAHOO & CO.
Chartered Accountants

[CA.Subhjit Sahoo, FCA,LLB]
Partner
M No. 057426
FR No. - 322952E



For & on behalf of :
CAP FOUNDATION

[Dr. Nalini Gangadharan]
Chairperson

Place : New Delhi
Date : 04.07.2018

CAP FOUNDATION

PLOT NO 60, EXT. ROAD NO. 36, SURVEY NO 41&42, KAUVRI HILLS
JUBILEE HILLS, HYDERABAD - 500033, TELENGANA STATE

AMOUNT IN INR

Schedules forming part of Balance Sheet

SCHEDULE [01] : GENERAL FUND

National

Opening Balance	104,894,616	89,536,971
Less: Transferred to Asset Fund	-	24,593,288
Add: Excess of Income Over Expenditure		
Transferred from Income & Expenditure Account	59,739,337	39,950,934
	<u>164,633,953</u>	<u>104,894,616</u>

Foreign

Opening Balance	6,384,726	5,906,053
Less: Transferred to Asset Fund	-	1,925,701
Add: Excess of Income Over Expenditure		
Transferred from Income & Expenditure Account	(3,626,753)	2,404,374
	<u>2,757,973</u>	<u>6,384,726</u>

TOTAL Rs.

167,391,925 111,279,343

SCHEDULE [02] : ASSET FUND

Opening Balance	45,071,719	27,226,113
Add: Asset Purchased During the year (Grant Fund)	4,636,636	1,015,960
Add: Transferred from General Fund	-	26,518,989
Less: Assets sold during the year	8,052,618	466,992
Less: Depreciation Charged during the year	4,999,480	9,222,351

TOTAL Rs.

36,656,257 45,071,719

SCHEDULE [04] : INVESTMENT

INDIAN

FDs with Bank*	121,321,360	53,716,736
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FCRA

FDs with Bank*	3,188,503	1,675,814
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TOTAL Rs.

124,509,863 55,392,550

*Including Accrued Interest as on 31st March 2018

SCHEDULE [05] : LOANS AND ADVANCES

Security Deposits Towards:-

Rent	9,303,637	6,225,229
Telephone	51,186	51,186
Electricity	20,000	20,000

Other Deposits	2,184,418	2,184,418
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Programme Advances	3,989,438	1,916,433
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Vendor/Other Advances	5,165,303	1,618,544
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TOTAL Rs.

20,713,982 12,015,810



CAP FOUNDATION

101, Gowri Shankar Residency 53&54, Kamalapuri Colony
Phase-III, Hyderabad-500073

Schedule: 3 FIXED ASSETS

DESCRIPTION	GROSS BLOCK			DEPRECIATION			WRITTEN DOWN		RATE OF DEPRN
	As At 01.04.17	ADDITIONS	As at 31.03.2018	UPTO 31.03.17	FOR THE YEAR	DELETIONS	UPTO 31.03.18	VALUE AS AT 31.03.18	
		>180 Days	<180 Days	DELEIONS	31.03.2018	UPTO 31.03.17	FOR THE YEAR	DELETIONS	UPTO 31.03.18
Building	27,648,294	-	-	10,140,000	17,508,294	6,918,290	633,869	2,087,382	5,464,777
Computers & Laptops	28,005,364	1,254,000	1,540,774	-	30,800,138	25,376,660	1,861,236	-	27,237,896
Furniture & Fixture	6,567,699	-	-	-	6,567,699	2,385,787	418,191	-	2,803,978
Office / Electrical Equipment	18,426,405	382,360	1,459,502	-	20,268,267	7,639,893	1,784,793	-	9,424,686
Land	4,854,500	-	-	-	4,854,500	-	-	-	-
Vehicles	3,259,624	-	-	-	3,259,624	1,390,568	280,358	-	1,670,926
Books & Periodicals	99,796	-	-	-	99,796	78,765	21,031	-	99,796
TOTAL	88,861,682	1,636,360	3,000,276	10,140,000	83,358,318	43,789,963	4,999,480	2,087,382	46,702,061
								36,656,257	45,071,719



SCHEDULE [06] : OTHER CURRENT ASSETS

Accrued Interest	980,986	810,480
Tax Deducted at Source	8,522,081	5,255,585
Grant / Fund Receivable : -		
National:-		
UMEED Youth Employment Programme - GUDM	2,192,381	2,205,518
Himayat Project - MORD	19,310,495	19,310,495
GLPC	7,328,792	6,728,096
Aajeevika Odisha	7,967,118	-
Aajeevika Chattisgarh	-	13,110,302
Ministry of Minority affairs - Seekho aur Kamao	5,627,862	5,627,862
Minstry of Minority- Phase-2	11,971,065	28,291,065
SGSY - UP Project	42,890,245	42,890,245
MANAS E&DP	3,816,997	3,816,997
Roshini Odisha	-	5,551,190
Roshini Jharkhand	12,372,816	11,826,315
Roshini Bihar	2,004,825	14,347,384
Aajeevika Bihar	4,589,298	-
NIRD - J& K Project	8,357,824	7,540,099
Foreign:-		
The America India Foundation Trust (AIFT)	-	503,284

TOTAL Rs.**137,932,783 167,814,915****SCHEDULE [07] : CASH & BANK BALANCE****Cash in Hand : -**

With Foreign Projects	3,275	4,039
With National Projects	25,087	21,758
	28,362	25,797

Cash at Bank : -

With Foreign Projects	4,861,113	12,878,375
With National Projects	212,628,907	106,154,555
	217,490,020	119,032,930

TOTAL Rs.**217,518,382 119,058,727****SCHEDULE [08] : CURRENT LIABILITIES****Statutory Dues : -**

Duty and Taxes	1,280,359	1,665,642
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Other Dues : -

Salary & Honorarium Payable	5,231,571	4,934,245
Expenses Payable	76,244,094	91,966,176
Other Liabilities	33,425,946	43,108,564

TOTAL Rs.**116,181,970 141,674,627****SCHEDULE [09] : UNSPENT GRANT BALANCE**

MGSI (Charities Aid Foundation)	5,584,570	-
Minstry of Minority (Nai Manzil)	15,843,368	28,815,000
Aajeevika Jharkhand	19,535,578	29,088,018
Aajeevika Bihar	-	1,275,826
Aajeevika Odisha	-	201,836
Aajeevika Chattisgarh	34,660,922	-
Roshni Odisha	65,663,102	-
DDUGKY - Jammu & Kashmir	47,211,090	-
Minstry of Minority- Phase-3	24,661,738	31,928,387

Foreign:-

Child Centered Community Development - Plan International	2,050,214	2,607,264
HSBC Skill for Life	234,429	1,685,662
Plan Saksham	-	306,576
Vodafone Foundation	1,655,102	3,098,998
Nokia India Sales Pvt Ltd	-	2,319,464

TOTAL Rs.**217,100,113 101,327,031**

SCHEDULE [10] : GRANTS

UMEED Youth Employment Programme - GUDM	433,433	348,469
Himayat Project - MORD	-	27,498,358
Ministry of Minority affairs - Seekho aur Kamao	-	5,586,659
Aajeevika Jharkhand	9,552,440	14,185,081
Aajeevika Bihar	5,865,124	6,394,802
Aajeevika Odisha	8,168,954	9,127,073
Aajeevika Chattisgarh	53,995,132	23,383,910
GLPC	600,696	8,712,397
Roshni Jharkhand	546,501	19,862,634
Roshni Bihar	19,913,819	10,865,693
Roshni Odisha	19,821,375	22,906,455
MANAS E&DP	-	6,246
Ministry of Minority affairs - Seekho aur Kamao - Phase-2	-	21,369,716
Ministry of Minority affairs - Seekho aur Kamao - Phase-3	7,266,649	52,321,735
NIRD - J& K Project	817,725	10,167,508
Ministry of Minority affairs - Nai Manzil	17,039,632	-
DDUGKY - Jammu & Kashmir	7,694,391	-
The America India Foundation Trust (AIFT)	3,470,742	-

Foreign:-

Child Centered Community Development - Plan International	9,011,163	6,834,505
Microsoft Global Services Centre (INDIA) Pvt. Ltd.	-	3,013,940
The America India Foundation Trust (AIFT)	-	2,489,536
Intel Semiconductor Ltd.	-	857,385
HSBC Skill for Life	2,747,233	474,338
Plan Saksham	6,094,576	1,367,424
Vodafone Foundation	3,889,464	399,736
Nokia India Sales Pvt Ltd	2,319,464	13,879,638

TOTAL Rs.**179,248,513 262,053,238****SCHEDULE [11] : CONTRIBUTION TOWARDS CSR ACTIVITIES**

IGT Solution Private Limited	-	478,938
ITQ	-	490,464
Mepma	-	18,728

TOTAL Rs.**- 988,130****SCHEDULE [12] : OTHER CONTRIBUTION****Contribution from Students:-**

Vocational Junior College	29,000	292,100
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TOTAL Rs.**29,000 292,100****SCHEDULE [13] : INTEREST INCOME**

Interest on Bank Balance	8,736,155	6,923,066
Interest on Fixed Deposit	5,425,402	4,655,838
Interest on IT Refund	146,443	1,087,925

TOTAL Rs.**14,308,000 12,666,830****SCHEDULE [14] : OTHER INCOME**

Contribution from Project	3,556,636	40,590,442
Other Income	51,800	1,277,438
Current Liability W/off	262,367	1,129,222
Sale of Fixed Assets	50,000,000	880,000

TOTAL Rs.**53,870,803 43,877,102**

SCHEDULE [15] : EMPLOYABILITY SKILL TRAINING PROGRAMME**National:-**

UMEED Youth Employment Programme - GUDM	433,585	349,409
Himayat Project - MORD	-	27,538,930
Ministry of Minority affairs - Seekho aur Kamao	-	5,586,659
Aajeevika Jharkhand	10,426,908	14,185,081
Aajeevika Bihar BRLP	5,881,660	6,394,802
Aajeevika Odisha MORD	8,179,935	9,127,073
Aajeevika Chattisgarh MORD	56,367,112	25,404,596
GLPC	602,623	10,097,196
Roshni Jharkhand	556,446	19,890,049
Roshni Bihar	20,351,627	10,869,710
Roshni Odisha	21,921,266	26,134,779
MANAS E&DP	-	6,608
Ministry of Minority affairs - Phase-2	-	21,373,404
Ministry of Minority affairs - Phase-3	8,172,100	52,321,735
NIRD - J& K Project	818,932	10,239,635
Ministry of Minority affairs - Nai Manzil	17,892,686	-
DDUGKY - Jammu & Kashmir	7,956,284	-
The America India Foundation Trust (AIFT)	2,766,059	-
SGSY - UP Project	-	6,016

Foreign:-

Microsoft Global Services Centre (INDIA) Pvt. Ltd.	12,487	2,999,971
HSBC Skill for Life	2,747,233	496,433
Vodafone Foundation	3,889,464	399,736
Plan Saksham	6,368,107	1,367,424

TOTAL Rs.**175,344,514 244,789,246****SCHEDULE [16] : OTHER PROGRAMME EXPENSES**

Medha School	-	508,063
Child Centered Community Development - Plan International	9,011,163	6,977,505
The America India Foundation Trust (AIFT)	53,200	2,489,536
Nokia India Sales Pvt Ltd	2,334,607	13,879,638

TOTAL**11,398,970 23,854,742****SCHEDULE [17] : GRANTS RECEIVED DURING THE YEAR****National:-**

UMEED Youth Employment Programme - GUDM	446,570	1,584,270
Himayat Project - MORD	-	1,280,340
MGSI (Charities Aid Foundation)	5,584,570	-
Aajeevika Bihar BRLP	-	8,402,192
Aajeevika Odisha MORD	-	15,361,451
Roshni Bihar	32,256,378	658,293
Aajeevika Chattisgarh MORD	101,766,356	
Roshni Odisha	91,035,667	
Ministry of Minority affairs - Phase-2	16,320,000	
Ministry of Minority affairs - Nai Manzil	4,068,000	28,815,000
DDUGKY - Jammu & Kashmir	54,905,481	
The America India Foundation Trust (AIFT)	3,470,742	
NIRD - J& K Project	-	2,627,409
SGSY - UP Project	-	14,224,312

Foreign:-

Child Centered Community Development - Plan International	8,454,113	7,879,955
The America India Foundation Trust (AIFT)	-	954,898
HSBC Skill for Life	1,296,000	2,160,000
Vodafone Foundation	2,445,568	3,498,734
Plan - Saksham	5,788,000	1,674,000

TOTAL Rs.**327,837,445 89,120,854**

SCHEDULE [18] : OTHER CONTRIBUTION**Facilitation Fees : -**

Vocational Junior College	29,000	292,100
TOTAL Rs.	29,000	292,100

SCHEDULE [19] : INTEREST INCOME

Interest on Bank Balance	8,736,155	5,063,443
Interest on Fixed Deposit	5,254,896	4,687,165
Interest on IT Refund	146,443	1,087,925
TOTAL Rs.	14,137,494	10,838,533

SCHEDULE [20] : OTHER INCOME

Contribution from Project	3,556,636	40,590,442
Other Receipts	51,800	1,577,734
Scrap Sale	-	143,000
Sale of Fixed Assets	50,000,000	737,000
TOTAL Rs.	53,608,436	43,048,176

SCHEDULE [21] : LOAN & ADVANCES RECEIVED

Field Advance	467,068	5,324,901
Vendor / other Advances	213,440	9,637,249
Rent Deposit Refunded	1,792,200	3,506,100
TOTAL Rs.	2,472,708	18,468,250

SCHEDULE [22] : EMPLOYABILITY SKILL TRAINING PROGRAMME

UMEED Youth Employment Programme - GUDM	450,086	247,729
Ministry of Minority affairs - Seekho aur Kamao	-	5,029,659
Aajeevika Jharkhand	10,828,659	14,665,041
Aajeevika Bihar BRLP	3,823,309	5,805,696
Aajeevika Odisha MORD	5,493,032	10,364,111
Aajeevika Chattisgarh MORD	64,521,948	17,313,968
GLPC	696,462	3,995,103
Roshni Jharkhand	871,155	10,632,358
Roshni Bihar	26,838,167	4,059,991
Roshni Odisha	27,286,350	22,135,284
MANAS E&DP	-	30,418
Ministry of Minority affairs - Phase-2	7,074,000	16,586,404
Ministry of Minority affairs - Phase-3	11,200,655	49,855,269
NIRD - J& K Project	876,136	6,181,821
Ministry of Minority affairs - Nai Manzil	16,701,185	-
DDUGKY - Jammu & Kashmir	6,879,430	-
The America India Foundation Trust (AIFT)	2,293,925	-
SGSY - UP Project	-	10,436,116

Foreign:

Microsoft Global Services Centre (INDIA) Pvt. Ltd.	12,487	3,109,690
Plan Saksham	6,103,893	1,134,175
HSBC Skill for Life	2,400,617	407,680
Vodafone Foundation	3,269,913	365,046

TOTAL Rs.**197,621,409 200,038,247**

SCHEDULE [23] : OTHER PROGRAMME EXPENSES

Medha School	-	532,776
ITQ	-	900,204
IGT Solution Private Limited	-	1,898,415
The America India Foundation Trust (AIFT)	53,200	2,555,361
Nokia India Sales Pvt Ltd	2,334,607	13,745,711
Child Centered Community Development - Plan International	9,011,163	6,977,505
TOTAL	11,398,970	26,609,972

SCHEDULE [24] : LOAN & ADVANCES PAID

Field Advance	2,540,073	589,890
Rent Deposit	4,870,608	330,000
Vendor/Other Advances	3,760,199	730,940
TOTAL Rs.	11,170,880	1,650,830



CAP FOUNDATION

101, Gowri Shankar Residency 53&54, Kamalapuri Colony
Phase-III, Hyderabad-500073

**SIGNIFICANT ACCOUNTING POLICIES AND NOTES FORMING
PART OF ACCOUNTS FOR THE YEAR ENDED ON
31st MARCH 2018.**

A. SIGNIFICANT NOTES ON ACTIVITIES

CAP Foundation is a registered trust and an innovative workforce development initiative demonstrating end-to-end solutions to link learning and livelihood for disadvantaged young people and women. CAP Foundation facilitates exchange of resources, opportunities and competencies between businesses, communities through public-private partnerships that contribute to long term sustainable livelihood development benefiting the difficult-to reach sections of young people.

B. SIGNIFICANT ACCOUNTING POLICIES

1. *Basis of Accounting:* The Accounting Standards issued by the Institute of Chartered Accountants of India are applicable to non-profit entities, only if any part of the activities of the entity is considered to be commercial, industrial or business in nature.

The Trust is not carrying on any activity in nature of commercial, industrial or business therefore the Accounting Standards are not mandatory and have been followed to the extent practicable or relevant.

The financial statements have been prepared under the historical cost convention and on accrual basis except stated otherwise. The accounting policies have been consistently applied by the society except stated otherwise.

2. *Fixed Assets:* Assets are stated at cost of acquisition including taxes, duties and other incidental expenses relating to acquisition and installation.



- a) Assets purchased during the year are charged to Income & Expenditure Account under the concerned project expenses head. Simultaneously Asset Fund is created against the value of the Fixed Assets charged to the Income & Expenditure Account.
- b) Fixed Assets are shown at cost less accumulated depreciation in the Balance Sheet
- c) No revaluation of fixed assets was made during the year.

3. **Depreciation:** Depreciation on the depreciable assets is charged on written down value method as per the rates and manner prescribed under Appendix 1 to the Income Tax Rule 1962.

<u>Item</u>	<u>Rate of Depreciation</u>
Computer Equipment & Accessories	40%
Building	05%
Office & electrical Equipment	15%
Furniture & Fixture	10%
Vehicle	15%

As the total value of the Assets acquired is claimed as utilization during the year of purchase, depreciation on such assets is adjusted against the Assets Fund for disclosure purpose in the Balance Sheet.

4. **Investment:** All the investment are in fixed deposits of schedule bank in compliance with section 11(5) of the Income Tax Act ,1961 and are stated at cumulative value (inclusive of accrued interest) at the end of the year.
5. **Retirements Benefits:** Contribution to provident fund is made in accordance with provision of the Employees Provident Fund and Miscellaneous Provision Act, 1962.
6. **Unspent Grant Balance:** The unutilized portion of the restricted grants are retained as part of Program Balances, for utilization as per the funders direction while sanctioning the grant. These balances were disclosed under the head Unspent Grant Balance vide schedule No.-09 in the Balance Sheet.
7. **Revenue Recognition:** Restricted project grants were recognized as income on the basis of utilization towards such projects, whereas unrestricted project grants and Donations were



recognized on the basis of receipts in accordance to the guidelines on "Not for Profit Organization" issued by The Institute of Chartered Accountants of India.

8. **Bank Interest:** Interest earned including the interest accrued on savings bank as well as on the amount held under Fixed Deposit is reflected under the Income & Expenditure Account on gross value as per the interest certificate received from the bank.
9. **Foreign Contribution:** Foreign Contributions (Foreign Grants/Donation) are accounted for on the basis of the credit advice received from Bank.

B. NOTES TO ACCOUNTS

1. Income and expenses are generally disclosed as per allocated budget of the funding/donor agencies.
2. There is no such income which is of a business nature as defined under Section 2(15) of the Income Tax Act, 1961.
3. Interest accrued on bank guarantees given for various courses as on 31.03.2018 are classified under Current Assets as "accrued interest".
4. Employer Contribution to provident Fund is accounted on payment basis.
5. Current Liability comprises of statutory dues payable as on 31.03.2018 which were paid before the date of signing these Financial Statements. Current liability as stated in these financial statements also included outstanding expenses for services received or committed to be received.

Provisions are based on services received or statutory payment payable. The excess or deficit provision made will be known when actual liabilities are ascertained.

6. Provisions pertaining to the previous year were written off during the year under audit were adjusted against the grant receivable from respective donor.
7. Salaries were paid to the trustee as required under various projects and the same was disclosed under the annexure to the auditor's report in form no. 10B.



8. Previous year figures to the extent possible has been regrouped and rearranged wherever required.
9. **Pending Legal Case:** As informed to us by the management no case legal/criminal/ other are pending against the trust.
10. **Contingent Liabilities:** The trust has given a bank guarantee of Rs. 1,37,26,370 (equivalent to 6.25 % of the project cost) to Mission Director JKSRLM (Jammu & Kashmir) towards successful completion of the project, the said guarantee is valid upto 23.07.2021.

11. The Organization is registered under :

- a) Indian Trust Act vide registration No. 299 dated 19.11.2003 at Hyderabad.
- b) Section 12A of the Income Tax Act 1961 vides registration no. HYD/69(10)/12A/04-05 dated 19.11.2003. The organization has complied with the provisions of the act by timely filing of form ITR-7 with the Income Tax Authorities for the year 2016-17.
- c) FCRA,2010 with the Ministry of Home Affairs vide registration no. 010230592, dated 01.03.2004. The organization has complied with the provision of the Act by submitting the Form FC-4 with the MHA for the financial year 2016-17 within the due dates.
- d) PAN of the Trust is AAATC5728R.
- e) TAN of the Trust is HYDC01543D.

For & on behalf:
S. SAHOO & CO.
Chartered Accountants

[CA Subhajit Sahoo, FCA, LLB]
Partner
M No. 057426
FR No: 322952E



For & on behalf:
CAP FOUNDATION

Dr. Nalini Gangadharan
Chairperson



Place: New Delhi
Date: 04.07.2018