



Annual Report 2010 - 2011

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## About us



CAP Foundation is a registered trust, initiated as an innovative public – private partnership to demonstrate a model to address poverty alleviation through Linking Learning and Livelihood needs of working children and disadvantaged youth-at-risk to equitable qualitative learning and promising labor market oriented vocational training opportunities. The Foundation specializes in working with the most deprived, vulnerable and difficult-to-reach sections of young people in poor urban and peri-urban communities -at-risk and has a very strong gender perspective.

### **Vision:**

CAP Foundation's vision is to be an end-to-end community based solutions provider in linking quality learning and sustainable livelihoods for vulnerable communities of children and young people and build safer, healthier and productive communities of young people capable of supporting self directed growth and positive citizenship.



## Mission:



CAP Foundation's mission is to promote access to community based qualitative, sustainable and affordable integrated learning opportunities that link education and livelihoods to positive outcomes for all young people from economically and educationally disadvantaged backgrounds achieve their career and life aspirations and prepare them for self directed growth and positive citizenship.

## Approach:

CAP Foundation facilitates exchange of resources, opportunities and competencies between businesses, communities through public-private partnerships that contribute to long term and sustainable livelihood development benefiting the difficult-to-reach sections of young people in society.



## **Letter from the Chairperson**

*CAP Foundation's work with young adults and youth in difficult circumstances has predominantly revolved around academic, vocational and occupational skills for the emerging new economy job markets. Customization and localization has helped the now popular Teen Channel Accelerated learning Program and the CAP Basic Employability Skills Training (BEST) Model to be applied to these at-risk youth in various contexts of out-of-school and post school contexts.*

*Strategic interventions to target very vulnerable groups of these at-risk young people have been made in respect of street and working children, potential victims and survivors of trafficking, youth from displaced and migrant communities, disaster affected communities, urban unemployed youth, youth from tribal and rural areas in transition from their traditional livelihood patterns, and adolescent school drop-outs. As a process of continuous learning of the organization and its people, CAP has endeavored to study and learn from the life, experiences and efforts of these thousands of young people. They serve as our inspiration and our guiding star with their never-say-die- attitude. They taught us to make linking and learning our mission. They help us understand what gets them going in the toughest of situations – their energy, passion, values, their friends and their dreams!*

*This year's Annual Report is a humble tribute to our young heroes-those who have overcome daunting challenges and adversities to defy odds, find their deepest strengths and grab opportunities to make life altering decisions and efforts - to emerge winners, role models and an inspiration.*

*We also realize that in reality it has not been so easy and doable as it sounds in each of these stories as told by these young people – just that when the young people narrate their stories, they seem to have reached such comfort levels with their own selves and their lives that they don't seem to think what they have achieved is stupendous and impacts much more than their own lives or those of their families – they impact all those who believe in the spirit of youth!*

*We thank every young person for sharing their life and learning with us – to make us more informed, and sensitive.*

*It has been a truly humbling experience!*

**Dr. Nalini Gangadharan**

Chairperson-Trustee

**CAP INITIATIVES**

**Flagship Programs**  
**At a Glance**

Child Centred  
Community  
Development

Teen Channel-  
Community Learning  
Centre

Ek Mouka –  
Employability Training  
Program  
BEST

CAP  
Community  
Colleges

## ***Child Centred Community Development Program (CCCD)***

CAP Foundation continues to address the community needs through its unique Child Centered Community Development model. CAP actualizes this by Building Relationships (BR) with children, families and the community thereby improving quality of life through addressing the needs such as early child care, education, child rights, health, sanitation HIV/AIDS, and thrift and credit activities.



CAP Foundation has already reached out to 20,000 children and their families in 21 sub urban slum neighborhood communities in Hyderabad. The CAP covers four key slum and industrial belt areas in Hyderabad namely Shapurnagar, Balanagar, Qutbullapur and Kukatpally. The mentioned areas are primarily inhabited by low-income migrant population both from Andhra Pradesh and the other states in India.

This year, in addition to 21 suburban slum neighborhoods, CAP has extended its services to 11 new neighboring urban slums localities totaling the outreach areas to 32 urban slums.

The project is currently operating 25 ECCD centers. 16 centers are supported by Plan India and the remaining 9 centres are aided by the Government. This project reaches children and adolescents aged 3 to 18 years. The project has reached 869 children and 412 children who were prepared for formal schooling and have been mainstreamed into nearby schools. The project has built capacities of 204 school teachers on effective teaching with low cost teaching materials. 5985 parents and the community members have acquired knowledge on early childhood care and development, health and nutrition, child rights, child protection, HIV/AIDS, self help groups, and universal birth registration. 32 School development committees and 42 child councils with representation of parents and children were formed this year to address the issues related to community, child education, child protection etc. Through these committees CAP is promoting child rights and protection at four levels

– children, family, community and government/Institutions.

As an outcome these committees, parents and the community have started playing an active role in dealing with their local issues. In particular, School Development Committee operating in Shivalayamnagar of Qutubullapur neighborhood has skillfully discussed the needs of their school with the local political leaders and has successfully obtained 2 additional class rooms and two toilets. Through the ongoing awareness programmes, the community has good understanding on the issues related to health, nutrition, child rights and significantly parents have realized the importance of acquiring birth certificates for their children.

CAP's continuous efforts through programmes like "Learning without Fear" have helped children improve their confidence and leadership levels. The outcome is a local news letter, Asha Kiranalu (Rays of Hope) (cover page on right) brought out by the children. This bi-monthly newsletter has published 4 issues so far and is covering stories, drawings and news related to children.

85 self help groups continue

to operate with 1175 women members with a saving of INR 21,06,503 and government loans of Rs. 34 lakhs. The SHG women are trained in different small businesses and are guided according to their skills.





## Teen Channel - Community Learning Centre Initiative

The Teen Channel program aims at reaching adolescents aged 13 – 18 years in particular the adolescents who are out of school, school drop outs and potential drop-outs. Through this program, CAP Foundation is providing a holistic education module for high school level academic certification with life skill modules and career exploration opportunities. The model is effectively addressing the issues affecting their quality of life and future in an enabling environment that addresses students learning needs – academic, vocational, and occupational. In the last four years, over 6000 adolescents have accessed the program with 76% completing elementary and high school State Board examination.



CAP foundation is operating a total of 17 Teen channel learning centers. 10 centres in Hyderabad, 4 in Chennai, and 3 in NCR respectively.

Teen channel this year made significant progress reaching 4716 adolescents and achieving 83% of pass percentage in class 10 exams. Apart of academics, sports, life skills education and library activities, students have gained an intensive exposure towards career exploration through industrial visits namely RKS Motors, Coco Cola, NIRD, and Pearls Inn. A Career Mela was organized in Hyderabad to provide an insight into different employment opportunities available.

### ***Some highlights of Teen Channel Programme***

- ✚ 3893 students appeared for 10<sup>th</sup> standard final examination and 3160 students cleared it successfully.
- ✚ 2066 students have joined Intermediate courses in different colleges.
- ✚ 590 students have joined vocational courses with CAP Foundation.

#### *Realizing dreams - Topper of Teen Channel Programme – Durga Prasad Speaks...*

Ram Durga Prasad has topped class 10 exam securing 85 percent marks and now joined CAP's Vocational Junior College to pursue his intermediate.

Recollecting his difficulties to reach this point, Durga Prasad said "I dropped out of school at the age of 12 to financially support my family. My father met with an accident and had to quit his job. My brother was then working as a welder and earning Rs.3500 a month. We realized that my brother's income would not be sufficient to manage the family. Hence I took up a job as an assistant in a medical store and worked for 2 years for a salary of Rs.1000 a month. After two years, I joined Teen Channel Program and completed class 10 while working. I secured 509 and am glad that I am the topper of Teen Channel schools. I am happy that I have joined CAP's vocational junior college. I am still working part-time and am earning Rs. 1400 a month." And he cheerfully now says that he aspires to grow as an automobile engineer, get his polio afflicted sister married to a good person and contribute his best to his family.

## Ek Mouka – Employability Training Courses (ETC)

Basic Employability Skill Training (*BEST*) is a new economy livelihood promotion training program which is exclusively designed for the school drop outs / unemployed secondary school graduates / street youth / retrenched workers / migrant youth / resettlement community members from the poorest 15 % of the Indian population. The program supports both employment opportunity oriented workforce preparation as well as tiny and micro enterprise development that is specifically and clearly oriented to identified labor market requirements and opportunities. The curriculum and practical training modules are based on variable inputs from businesses, Corporate, NGOs and networks. The Workforce Development Initiative (WFDI) is the apex institution for offering design and support services through advisory councils and is also the program management unit.

This program has demonstrated new partnership strategies to provide an integrated and placement linked employability skill development program for out-of-school and at-risk young people. Developed through a broad range of stakeholders including industry professionals and business leaders, skill councils, youth workers, citizens volunteers, local state education and vocational training departments, the model has demonstrated a new paradigm in terms of community based sustainable replicable vocational training for advancing livelihood promotion opportunities for youth at risk. This model is now ready to be easily applied, replicated in the identified districts to especially target the most vulnerable communities of youth.

BEST offers 13 different 3 months certificate courses across centers in India. This year 12013 students underwent training and 9489 (79%) students were successfully placed with key employers in corporate, healthcare and business sector.

Pooja Setia had to discontinue intermediate to take up a job and financially support her family of 5 members. In spite of her intermediate qualification, she could not secure a decent job. Some reasons that she could trace for her failure were lack of technical knowledge, poor communication skills and self grooming skills. Although she was initially dejected, she has methodically explored possibilities to enhance her skills and gain a better job. Eventually Pooja has learnt about the BEST programme through a road show and I am three months and with her improved communication and technical skills has confidently faced the interviews and has secured a job in Indian Institute of Packing as front office executive. She is now earning Rs.8000 a month and proudly is taking care of her family.

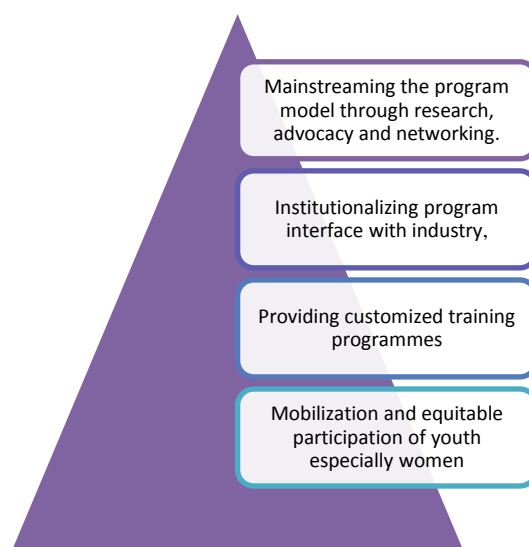


To meet the training needs of the youth, this year CAP has extended its training programmes to West Bengal and Bihar is meticulously is reaching students from the rural areas.

Along with on site trainings this year, CAP Foundation has organized offsite trainings for employers, students and community youth in NCR, Andhra Pradesh, and Uttar Pradesh. These offsite training gave inputs to students on life skills and migration related support. In particular CAP has trained the 40 students from Northeast India on migration support and imparted life skills to truck drivers of Shell India.

### CAP Community colleges:

The CAP Community Colleges are an alternate system of education and skill development for the poor and disadvantaged youth. The community Colleges promote job oriented, work related employability skills training along with life skills. The vision of the Community Colleges is to be of the community, for the community and by the community for producing responsible citizens. Course offered are recognized by Indira Gandhi National Open University (IGNOU), New Delhi and board of Board of Intermediate, Government of Andhra Pradesh.



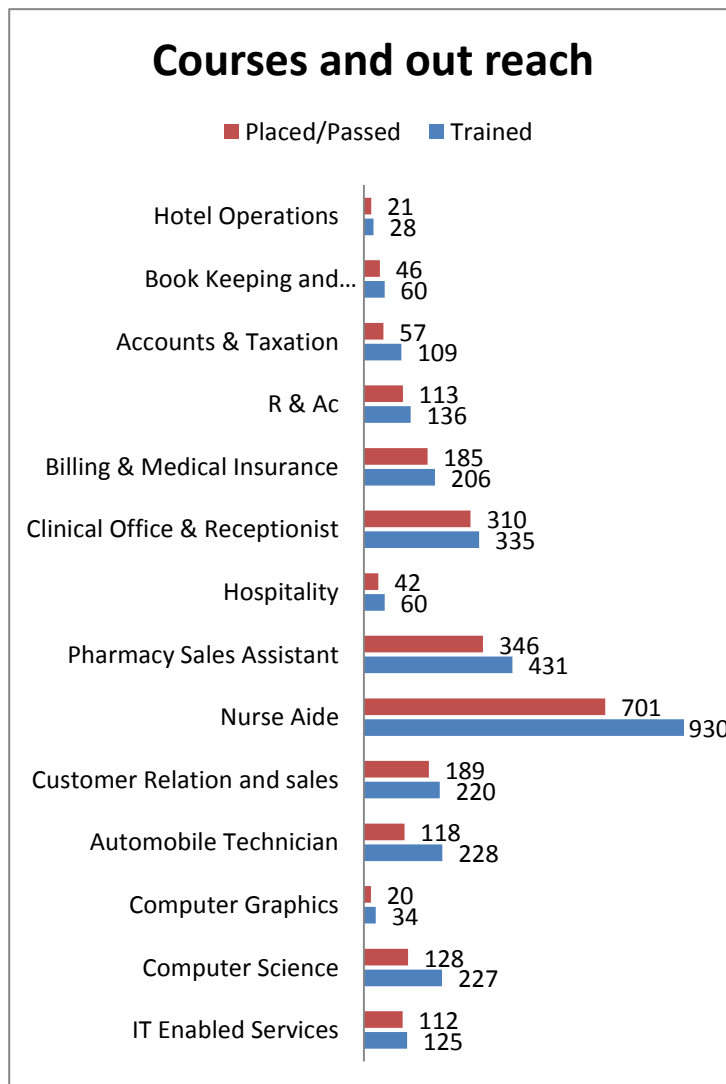
CAP currently is operating 22 community colleges across India offering certificate courses, diploma courses and associate degree courses in multiple disciplines. It is offering two-year vocational courses and a one year diploma course in 22 different types of vocations.

Name of the Partner	Project supported
Michale and Susan Dell Foundation (MSDF)	Linking learning and livelihood for disadvantaged youth
European Union (EU)	Vocational Training for Vulnerable & Marginalized Youth in India
USAID (in partnership with 13 international and corporate partners)	Preparing disadvantaged youth for 21st century jobs
Ministry of Rural Development (MoRD)	Train rural BPL youth in Para-medical courses

While the MSDF, EU, MoRD and Plan India partnerships continues to reach youth with different livelihood trainings, three year partnership with USAID that started in the year----- concludes this year.



USAID project in particular was operated in 10 Indian states preparing 18080 disadvantaged youth for the 21<sup>st</sup> century jobs. Among these 10651 youth were successfully placed with different employers with salaries ranging INR 3000 to 11000 respectively. Significantly this project has reached 92% of youth below the age 25 of years, of which 67% of youth are from the Schedule Caste, Schedule Tribes and Backward caste communities.



However the project was able to reach only 36% of girls affirming that the girls are still deprived of social and economic empowerment. Especially in Rajasthan, CAP was able to reach only 2% of girls. Despite all efforts patriarchy, discriminatory customs, religion and values played key role in restricting girls to enroll for the training programmes.

Other projects have made a significant progress in organizing trainings and placing students. Interestingly this year a large number of youth have opted for Nurse Aide course followed by

administrative jobs in clinics (see graph), indicating the need to add more courses that can enable students to secure job in health care sector.

Here again winning the community's confidence, motivating the parents to enroll their young girls for the trainings, recruiting and training the facilitators, working in communally sensitive areas, and organizing broad band connectivity in remote peripherals remained as key challenges.

To address the challenges CAP teams constantly have organized counseling sessions to parents and encouraged them to enroll and retain female children into the training programmes. To win confidence of the community, CAP teams have diligently shared the information about the courses and employment model. And commendably in several places CAP's alumni became brand ambassadors to promote the model and gain communities confidence.

## **VOICES**

### **Sapna Tripathi - Making her parents proud:**

Sapna's aspirations to become a doctor scattered when her mother become bedridden after a serious accident. Her father's meager income as a private employee was just enough to feed her family of five. In addition her mother's medical bills had become extra burden. At the age of 16, Sapna had to drop out of education to take care of their home, her mother and younger siblings. Sapna studied up to class 10 in a government school in Faridabad in Haryana.

After three valuable years passed on, clueless in her life, CAP Foundation showed her a path to her life, her dreams without losing sight of her family responsibilities.

Although she could not realize her dream to become a doctor she came quite close to it by becoming a trained nurse and serve people. She enrolled herself into Nurse Aide course and completed it diligently. Being a bright student she got placed in Asian Institute of Medical Sciences with a salary of Rs.6000 a month immediately. She is immensely satisfied with her achievement and is happy that she is able give better medical care to her mother.

19 year old Sapna is now a mature woman with clear thoughts about her life, future and marriage.

## **Mukesh Kumar - Saraikhowaja village - Delhi**

Life was not very easy for Mukesh Kumar. His father lost his job due a serious medical condition and Mukesh had to drop school to work as medical shop assistant at the age 12. He had to support a family of 7 members. In addition, Mukesh got married at the age of 21 and fathered two kids by the age of 24 years. He was then earning Rs. 2500.



As days passed Mukesh realized that life is going to be hard. He realized that his income will not satisfy the needs of his family. He has realized that he has to upgrade his skills for better job and income.

A good friend of Mukesh has introduced him to the CAP Foundation's courses. After gaining a thorough understanding of the employability courses, he enrolled himself into Hospital Nurse Aid course and upon completion got placed with Indian Spinal Injury Centre hospital, Vasant Kunj, Delhi and is earning Rs. 8500 a month. He now feels that life journey for the last 6 months has been amazing. He has enrolled his wife into a tailoring course so that she can become financially independent too. Mukesh's 4 year old son started going to a private school and his 2 year old son is growing up cheerfully with good nutrition and care.

As a future plan he intends to study part time to get trained as an OP Technician and to enhance his skills. He now feels blessed, positive and confident about his future.

## **Ashis Kumar Nayak - Kantaballavpur village, Jagatsinghpur, Andhra Pradesh**

"My father was a farmer and his meager was not sufficient to manage two meals a day. I still remember that at days our family used to go to bed hungry. I was just able to finish my primary education in the nearby government school. Later my father has asked me to join him to assist in the farm. At the age of 14, I thought that I am destined to work in farm and never dreamt or had any hope of bright future. I had resigned myself to a life of poverty like many generations before me.

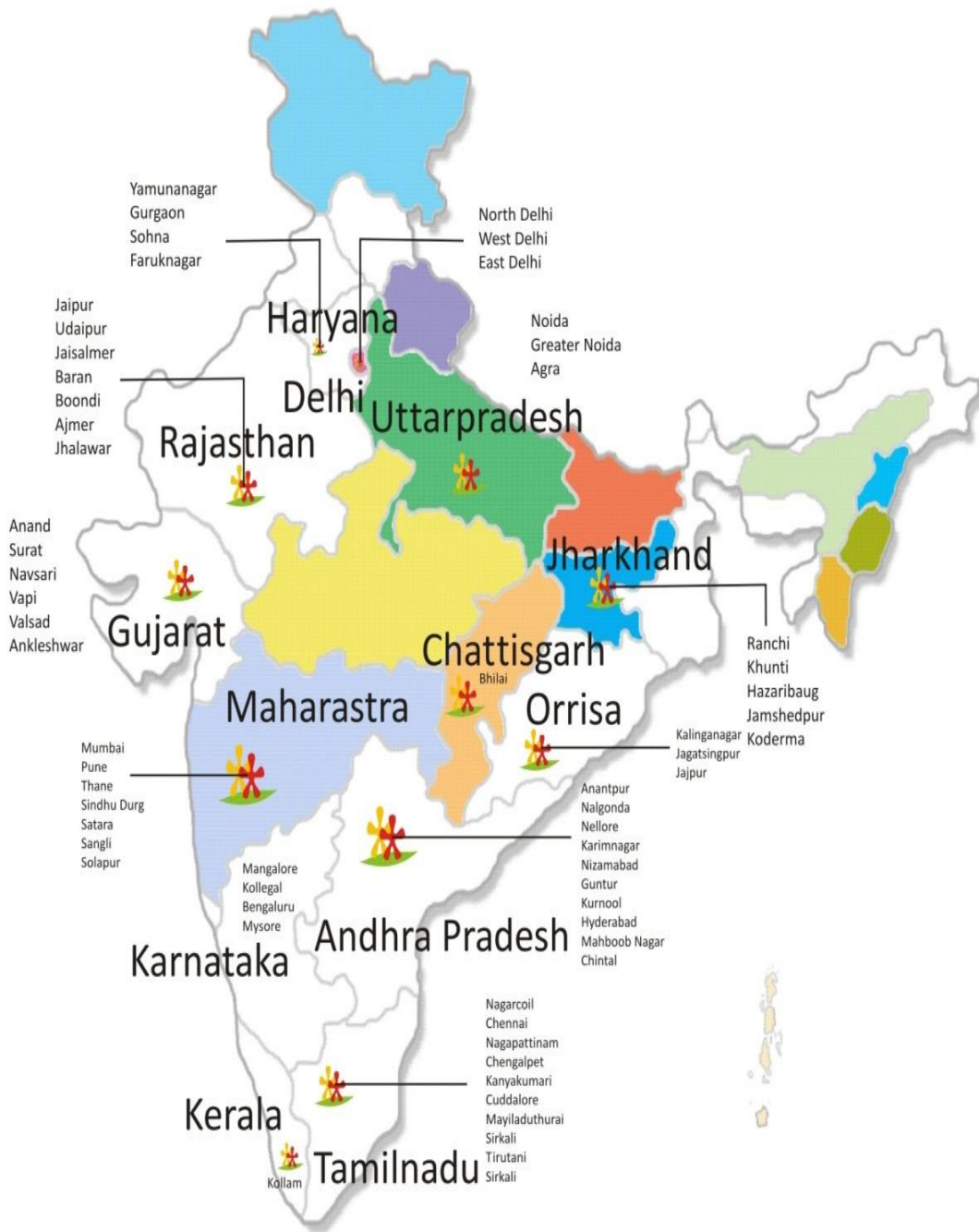
Then at the age of 17, I heard about the Ek Mouka Progam being conducted by the CAP Foundation. I immediately have joined the 3 months Mobile Servicing and repairing course. After the induction into the programme, my interest grew manifold and I have successfully completed the course. Subsequently I have got placed with a nearby mobile sales and service centre with a salary of Rs. 5000 a month. I am working with them for last six months" And Ashis Kumar Nayak said that his joy knew no boundaries when he received his first salary".

## Consolidated data of beneficiaries – CAP Colleges and ETC's

S No	Program	Name of the Program	Students trained	Students placed
1	Certificate	Automobile Technician	228	118
2	Certificate	Billing and Medical Insurance Assistant	206	185
3	Certificate	Bed Site Patient Assistance		
4	Certificate	Customer Relation Service	220	189
5	Certificate	Clinical Office Receptionist	335	310
6	Certificate	Hospitality	60	42
7	Certificate	Information Technology	386	270
8	Certificate	Multi Skill Worker		
9	Certificate	Nurse Aide	930	701
10	Certificate	Pharmacy Sales Assistant	431	346
11	Certificate	Pre Primary Teaching		
12	Certificate	Specimen Collector & Phlebotomist		
13	Certificate	White good Service		
14	Diploma	Animal Based Product		
15	Diploma	Automobile Technician		
16	Diploma	Bakery & Confectionary		
17	Diploma	Booking Keeping and Accountancy	60+109	46+57
18	Diploma	Customized Health foods		
19	Diploma	Customer Relation and Sales		
20	Diploma	Cereals Millets Pulses Technology		
21	Diploma	Hospitality		
22	Diploma	Dietary supplements and health foods		
23	Diploma	Food Beverages		
24	Diploma	Food Processing and Preservation		
25	Diploma	Fruit and vegetable technology		
26	Diploma	Gynecology and Labor Room Assistant		
27	Diploma	Lab Assistant - Cardiology		
28	Diploma	Lab Assistant - Pathology		
29	Diploma	Lab Assistant - Radiology		
30	Diploma	Nutraceuticals		
31	Diploma	Physician Assistant		
32	Diploma	Refrigeration & Air Condition	136	113
33	Associate	Automobile Engineering		
34	Associate	Hotel Management & Catering Technology	28	21
35	Associate	Physician Assistant		
Total				



## CAP's Outreach areas



## CAP Alumni Association

CAP believes in participative community development, therefore a lot of efforts are made to consolidate the alumni by forming youth groups and by setting up a separate self-financing unit to empower them with financial strength for furthering their quest for education, entrepreneurship, and enhancement of employability and development.



The key objectives of the Alumni association:

- To inculcate savings habit and knowledge of financial management and financial discipline among the alumni.
- Providing financial assistance to the alumni for further of their education
- Extending opportunity to the siblings of Alumni for admissions into CAP institutions.
- To mobilize the admissions for community colleges and other Institutions of CAP.
- To develop entrepreneurship and enhanced/better employability.
- To inculcate a sense of ownership among the alumni for undertaking community development.



CAP Alumni has a membership of 7145 students. This year alumni groups in Chennai has organized 2 free health camps in their villages and served more than 800 community members.

Promila a member of our alumni groups from Gurgoen has created a significant impact by counselling and enrolling 30 youth from her neighbourhood into CAP community colleges. Promila got trained

in book keeping and accountancy in the year 2010 and is currently working with Prime India Food Pvt. Ltd. & Gulati Traders and is earning Rs 6000 a month.

As a part of future activities, it is envisioned to increase the alumni membership to 23000 and also to create portal that can help alumni to network, find jobs and access e-learning materials.

## Our Partners

Michele and Susan Del Foundation(MSDF)	 <p>Michael &amp; Susan Dell FOUNDATION</p>
European Union (EU)	
USAID	 <p><b>USAID</b> INDIA FROM THE AMERICAN PEOPLE</p>
Ministry of Rural Development (MoRD)	 <p>भारत सत्यमेव जयते</p>
Plan India	 <p><b>Plan</b> Be a part of it.</p>
American India Foundation and Nav Bharat Jagruthi	
UNDP	
ILO	
The Jamshedpur Utilities and services Company Limited (JUSCO)	 <p><b>JUSCO</b> quality services for life</p>
Mahindra World City (Mahindra group)	
Posco-India (P) Ltd.	 <p><b>posco-India</b> building better tomorrow with steel</p>
TATA Steel Rural Development Society	
TATA Consultancy Services (TCS)	
Pfizer and Aparna Trust	

Shell India – MAIER+ VIDORNO	
Directorate of employment and Self employment Govt. of Maharashtra	
Rajiv Udyogsri-Govt of Andhra Pradesh	
Dr. B.R. Ambedkar Open University	



**S. Sahoo & Co.**  
Chartered Accountants

**FORM NO. 10B**

(See rule 17B)

**Audit report under Section 12A(b) of the Income-tax Act, 1961,  
in the case of charitable or religious trusts or institutions**

We have examined the Balance Sheet of "CAP FOUNDATION" PAN: **AAATC5728R** as at 31<sup>st</sup> March, 2011 and the Income & Expenditure account for the year ended on that date which are in agreement with the books of account maintained by the said institution.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of the audit. In our opinion, proper books of account have been kept by the head office and the branches of the above named trust/institution visited by us so far as appears from our examination of the books, and proper returns adequate for the purposes of audit have been received from branches not visited by us, subject to the comments given below :-

In our opinion and to the best of our information, and according to information given to us, the said accounts give a true and fair view :-

- (i) in the case of the Balance Sheet, of the state of affairs of the above named institution as at 31<sup>st</sup> March, 2011, and
- (ii) in the case of the Income & Expenditure account, of the surplus or deficit of its accounting year ending on 31<sup>st</sup> March, 2011

The prescribed particulars are annexed hereto.



**CA. Subhajit Sahoo, FC, LLb**

**MM NO: 057426**

**FRN:- 322952E**

Partner

For and on behalf of

**S.SAHOO & CO.**

**CHARTERED ACCOUNTANTS**

Place: New Delhi  
Dated: 14<sup>th</sup> June, 2011

## CAP FOUNDATION

101 & 102 PHASE - 3 GOWRI SHANKAR RESIDENCY. PLOT NO. 53/54  
KAMALAPURI COLONY, SRINAGAR COLONY ROAD  
HYDERABAD - 500073

BALANCE SHEET AS AT 31ST, MARCH, 2011			
	SCHEDULE	Amount (Rs)	
		F.Y. 2010-11	F.Y. 2009-10
<b>SOURCES OF FUNDS</b>			
<b>I. FUND BALANCES:</b>			
a. General Fund	[01]	34,792,458.92	28,429,992.54
b. Corpus Fund		1,001.00	1,001.00
c. Asset Fund	[02]	12,405,159.00	14,007,533.00
		47,198,618.92	42,438,526.54
<b>II. LOAN FUNDS:</b>			
a. Secured Loans		-	-
b. Unsecured Loans		-	-
		-	-
<b>TOTAL Rs.</b>	<b>[ I + II ]</b>	47,198,618.92	42,438,526.54
<b>APPLICATION OF FUNDS</b>			
<b>I. FIXED ASSETS</b>			
Gross Block	[03]	29,946,158.00	29,819,448.00
Less: Accumulated Depreciation		13,931,591.00	11,414,305.00
Net Block		16,014,567.00	18,405,143.00
<b>II. INVESTMENTS</b>			
	[04]	7,450,000.00	7,250,000.00
<b>III. CURRENT ASSETS, LOANS &amp; ADVANCES:</b>			
a. Loans & Advances	[05]	4,707,168.26	3,684,813.75
b. Other Current assets	[06]	13,368,766.04	6,243,347.98
c. Cash & Bank Balance	[07]	60,547,642.36	66,440,566.56
	A	78,623,576.66	76,368,728.29
<b>Less: CURRENT LIABILITIES &amp; PROVISIONS:</b>			
a. Other Current Liabilities	[08]	16,439,700.00	18,533,222.25
b. Unspent Grant Balance	[09]	38,449,824.74	41,052,122.50
	B	54,889,524.74	59,585,344.75
<b>NET CURRENT ASSETS</b>	<b>[ A - B ]</b>	23,734,051.92	16,783,383.54
<b>TOTAL Rs.</b>	<b>[ I+II+III ]</b>	47,198,618.92	42,438,526.54
Significant Accounting Policies and Notes to Accounts	[32]		

The schedules referred to above form an Integral part of the Balance Sheet.

For & on behalf :

S.SAHOO & CO.  
Chartered Accountants

[CA, Subhjit Sahoo, FCA, IIb]  
Partner  
MM No. 057426  
Firm Regn No. - 322952E

Place : Hyderabad  
Date : 14.06.2011

For:

CAP FOUNDATION

[Dr. Nalini Gangadharan]  
Chairperson



## CAP FOUNDATION

101 & 102 PHASE - 3 GOWRI SHANKAR RESIDENCY, PLOT NO. 53/54  
KAMALAPURI CLOLNY, SRINAGAR COLONY ROAD  
HYDERABAD - 500073

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31/03/2011			
		Amount (Rs)	
	SCHEDULE	F.Y.2010-11	F.Y.2009-10
<b>I. INCOME</b>			
Grants	[10]	143,160,878.23	139,340,427.30
Contribution Towards CSR Activities	[11]	1,735,166.50	6,360,962.50
Other Contribution	[12]	8,479,243.00	10,205,117.00
Interest Income	[13]	1,799,731.00	2,690,569.98
Donation		2,330,000.00	2,355,032.00
Other Income	[14]	5,207,507.00	2,677,302.15
<b>TOTAL Rs.</b>		<b>162,712,525.73</b>	<b>163,629,410.93</b>
<b>II. EXPENDITURE</b>			
Programme Related Expenses :-			
Workforce Development Employability Initiative	[15]	106,836,670.19	102,236,760.41
Teen Channel	[16]	13,053,249.00	17,686,745.75
Vocational Training Expenses	[17]	2,272,890.66	3,629,529.00
Other Programe Expenses	[18]	27,968,726.00	26,680,277.00
Corporate CSR Program Expenses	[19]	2,052,312.00	5,865,298.50
Office & Administrative Expenses		3,306,296.50	3,004,408.73
Loss on Sale of Fixed Assets		234,564.00	
Staff Advance Written off		34,284.00	
Depreciation	[03]	2,517,286.00	3,391,366.00
Less: Depreciation transferred to Asset Fund	[03]	1,926,219.00	2,398,842.00
		591,067.00	992,524.00
<b>TOTAL Rs.</b>		<b>156,350,059.35</b>	<b>160,095,543.39</b>
III. EXCESS OF INCOME OVER EXPENDITURE	[I - II]	6,362,466.38	3,533,867.54
IV. EXCESS OF INCOME OVER EXPENDITURE TRANSFERRED TO GENERAL FUND		6,362,466.38	3,533,867.54

Significant Accounting Policies and  
Notes to Accounts

[32]

The schedules referred to above form an  
Integral part of the Income & Expenditure Account.

For & on behalf :

S.SAHOO & CO.  
Chartered Accountants

[CA. Subhjit Sahoo, FCA, IIb]  
Partner  
MM No. 057426  
Firm Regn No. - 322952E



For:

CAP FOUNDATION

[Dr. Nalini Gangadharan]  
Chairperson



Place : Hyderabad  
Date : 14.06.2011

## CAP FOUNDATION

101 & 102 PHASE - 3 GOWRI SHANKAR RESIDENCY, PLOT NO. 53/54  
KAMALAPURI CLOLNY, SRINAGAR COLONY ROAD  
HYDERABAD - 500073

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31/03/2011			
		Amount (Rs)	
	SCHEDULE	F.Y.2010-11	F.Y.2009-10
<b>I. INCOME</b>			
Grants	[10]	143,160,878.23	139,340,427.30
Contribution Towards CSR Activities	[11]	1,735,166.50	6,360,962.50
Other Contribution	[12]	8,479,243.00	10,205,117.00
Interest Income	[13]	1,799,731.00	2,690,569.98
Donation		2,330,000.00	2,355,032.00
Other Income	[14]	5,207,507.00	2,677,302.15
<b>TOTAL Rs.</b>		<b>162,712,525.73</b>	<b>163,629,410.93</b>
<b>II. EXPENDITURE</b>			
Programme Related Expenses :-			
Workforce Development Employability Initiative	[15]	106,836,670.19	102,236,760.41
Teen Channel	[16]	13,053,249.00	17,686,745.75
Vocational Training Expenses	[17]	2,272,890.66	3,629,529.00
Other Programe Expenses	[18]	27,968,726.00	26,680,277.00
Corporate CSR Program Expenses	[19]	2,052,312.00	5,865,298.50
Office & Administrative Expenses		3,306,296.50	3,004,408.73
Loss on Sale of Fixed Assets		234,564.00	
Staff Advance Written off		34,284.00	
Depreciation	[03]	2,517,286.00	3,391,366.00
Less: Depreciation transferred to Asset Fund	[03]	1,926,219.00	2,398,842.00
		591,067.00	992,524.00
<b>TOTAL Rs.</b>		<b>156,350,059.35</b>	<b>160,095,543.39</b>
III. EXCESS OF INCOME OVER EXPENDITURE	[I - II]	6,362,466.38	3,533,867.54
IV. EXCESS OF INCOME OVER EXPENDITURE TRANSFERRED TO GENERAL FUND		6,362,466.38	3,533,867.54

Significant Accounting Policies and  
Notes to Accounts

[32]

The schedules referred to above form an  
Integral part of the Income & Expenditure Account.

For & on behalf :

S.SAHOO & CO.  
Chartered Accountants

[CA. Subhjit Sahoo, FCA, IIb]  
Partner  
MM No. 057426  
Firm Regn No. - 322952E



For:

CAP FOUNDATION

[Dr. Nalini Gangadharan]  
Chairperson



Place : Hyderabad  
Date : 14.06.2011



## Schedule-32

# CAP FOUNDATION

SIGNIFICANT ACCOUNTING POLICIES AND NOTES FORMING PART OF ACCOUNTS  
FOR THE YEAR ENDED ON 31<sup>ST</sup> MARCH 2011.

### A. SIGNIFICANT ACCOUNTING POLICIES

1. *Basis of Accounting:* The accounts are prepared on historical cost basis as a 'going concern'. Income and expenses are accounted for on accrual basis following generally accepted accounting principles and practices and Accounting Standards issued by the Institute of Chartered Accountants of India FOR NGOs, wherever applicable, except where otherwise stated.
2. *Fixed Assets:*
  - a) Assets are stated at cost of acquisition including taxes, duties and other incidental expenses relating to acquisition and installation.
  - b) No revaluation of fixed assets was made during the year.
  - c) No Physical verification was made during the year.
3. *Depreciation:*
  - a) Depreciation on depreciable assets is charged on written down value method as per the rates and manner prescribed under appendix 1 to Income Tax Rule 1962

Rate of depreciation were as below: -

Building	05%
Computer & Laptop	60%



Equipment	15%
Furniture & Fixture	10%
Books	10%
Vehicle	15%

4. **Investment:** All the investments are in fixed deposits of schedule banks in compliance with section 11(5) of the Income Tax Act, 1961 and are stated at face value of the amount invested.

5. **Income Recognition:** Restricted project grants were recognized as income on the basis of utilization where as unrestricted project grants and Donations were recognized on the basis of receipts in accordance to the guidelines on "Not for profit Organization" issued by The Institute of Chartered Accountants of India.

**B. NOTES TO ACCOUNTS**

- a) Income and expenses are generally disclosed as per the Project heads along with the name of the funding / donor agencies.
- b) Previous year figures to the extent possible has been regrouped and rearranged wherever required.
- c) Interests accrued on fixed deposits as on 31.03.2011 are classified under Current Assets as "accrued interest".
- d) Employer Contribution to provident Fund is accounted on Payment basis.
- e) Gratuity provision has been made i.r.o the employees enrolled under the USAID project.



- f) Current Liability comprises of statutory dues payable as on 31.03.2011 which were paid before the date of signing the accounts. Current liability also included outstanding expenses for services received or committed to be received.  
Provisions are based on services received or statutory payment payable. The excess or deficit provision made will be know when actual liabilities are ascertained.
- g) Provisions pertaining to the previous years were written off during the year under audit were adjusted against the expenses of the same projects during the year.
- h) Income for the year has been recognized and apportioned as per duration of the project during the year. The balance amount has been deferred to the subsequent financial years.
- i) As informed to us by the management no case either legal/criminal/other is pending against the trust.
- j) Salaries were paid to the trustees as required under various projects and the same was disclosed under the annexures to the auditor's report.
- k) Any payment made to any concern under the same management was properly disclosed as annexure to the audit report.
- l) Any expenses(Rs.13,45,781/-) falling u/s 11(1)C of the Income Tax Act,1961 was disallowed while computing the Income for the year 2010-11.
- m) The Organization is registered under

- Indian Trust Act Vide registration No 299 dated 19.11.2003 at Hyderabad.
- Section 12A of the Income Tax Act, 1961 vide registration no Hyd/69(10)/12A/04-05 dated 19.11.2003. The organisation has complied with the provisions of the Act by timely filing of Form 7 with the Income Tax



Authorities for the year 2009-10.

- Section 80G of the Income Tax Act, 1961 which is valid till 31.03.2013
- FCRA with the Ministry of Home Affairs vide registration No. 010230592 dated 01.03.2004. The organisation has complied with the provisions of the Act by timely filing of Form FC-3 with the MHA for the year 2009-10.
- PAN of the Trust is AAATC5728R
- TAN of the Trust HYDC01543D.

For & on behalf :  
**S.SAHOO & CO.**

Chartered Accountants



[CA: Subjit Sahoo, FCA, LLB]

MM No. 057426  
FRN :322952E

Place : Hyderabad  
Date : 14.06.2011

For & on behalf:  
**CAP FOUNDATION**

Dr. Nalini Gangadharan  
Chairperson

